

EXPRESSION OF INTEREST FOR THE PROVISION OF SAFARICOM ETHIOPIA CATERING SERVICES

Safaricom Ethiopia is seeking the services of a supplier/s who will be able to prepare and deliver food to Safaricom offices where the meal is prepared at the supplier's premises or restaurant and is transported to Safaricom premises for serving.

EOI REQUIREMENTS

Interested and capable service providers may submit their Expression of Interest by providing the information and documents listed below:

- At least three suitable client references (preferable in the service industry) for the provision of similar services in the Ethiopian Market
- Confirmation whether a contracting partner will provide the services directly or will work with sub-contractors. If the latter option, please share the details of the sub-contractors you will work with
- Proof that you have the necessary regulatory approvals to provide such services in Ethiopia
- Duly Completed statement of compliance (fully compliant, partially compliant, and non-compliance) to each of the below-listed requirements.
- Provide a company profile outlining your capabilities, human talent, skills, and capacity to offer the service.

STATEMENT OF COMPLIANCE

STATEMENT OF COMPLIANCE	
#	Item Description
A	Legal company Registration in Ethiopia
B	Registration with relevant authorities to deliver the service
C	A minimum of 2 years' experience in delivering the services required.
D	Demonstrate the relevant experience in the services required and the value of current contracts and with whom
E	Details of the location of your premises within Ethiopia and contact details
F	Company Profile outlining the Director's names and Identity numbers to facilitate Due Diligence

SUBMISSION OF RESPONSES

Interested suppliers should submit their response to the following email addresses: **bid myworkplaceservices@safaricom.et no later than Friday, May 13th, 2022, at time 5:00 PM (GMT+3)**

- **All submissions to email should be less than 20MB, and if larger should be shared on a google drive link.**

NEXT STEPS

Once the responses are received the further process will follow the steps below;

- Review of submitted Expressions of Interest
- Prequalification of shortlisted suppliers
- Issuing of 'Request for Proposal' to prequalified suppliers

NOTE

- Only the suppliers who meet our minimum requirements will be considered for further discussions.
- No prices should be provided with this EOI.
- The receipt of response shall not bind Safaricom to any contractual agreements with the prospective bidder. Such arrangements shall only come in place once a tender process has been completed and an award issued to a successful bidder after technical and commercial evaluation.
- Any costs associated with the preparation and submission of the response to the EOI shall be borne by the EOI respondent.

NOTE

Safaricom Ethiopia reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged in, other than for informing the bidders of the outcome of the process. Safaricom Ethiopia and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application.