

## EXPRESSION OF INTEREST FOR THE PROVISION OF SAFARICOM ETHIOPIA RETAIL STAFF UNIFORMS AND UNIFORM ACCESSORIES

Safaricom Ethiopia is seeking the services of a supplier who will be able to design, procure fabric, stitch, package, deliver and provide after sale support of high-quality Retail Staff Uniform and Uniform accessories.

This would entail production of Safaricom branded staff uniform (shirts, blouses, trousers, skirts, jackets, sweaters/cardigans) and Uniform accessories (belts, name tags, maternity tunics, abaya, scarfs), that promote the Safaricom corporate image, connect and build lasting impression and relations with our customers, and promote diversity and inclusion across all our Retail touch points.

### BRIEF OUTLINE OF SERVICES REQUIRED:

- Retail uniform and accessories designs concepts
- Retail uniform and accessories samples production
- Retail uniform and accessories branding
- Retail uniform and accessories bulk production
- Retail uniform and accessories packaging
- Retail uniform and accessories distribution to all regions in Ethiopia
- Account management and After Sale services

### EOI REQUIREMENTS

Interested and capable service providers may submit their Expression of Interest providing the information and documents as listed below:

- At least three suitable client references (preferable in the service industry) for the provision of similar services in the Ethiopian market.
- Confirmation whether contracting partner will provide the services directly or will work with sub-contractors. If the latter option, please share the details of the sub-contractors you will work with.
- Proof that you have the necessary regulatory approvals to provide such services in Ethiopia.
- Duly completed statement of compliance (fully compliant, partially compliant and non-compliance) to each of the below listed requirements.
- Provide a company profile outlining your capabilities, human talent, skills and production capacity to offer the service at a large scale.

STATEMENT OF COMPLIANCE	
#	Item Description
A	Legal company Registration in Ethiopia
B	Registration with relevant authorities to deliver the service
C	A minimum of 5 years' experience in delivering the services required
D	Demonstrate the experience of the Project team delivering the services required
E	Demonstrate the relevant experience in the services required and the value of current contracts and with whom
F	Details of the location of your premises within Ethiopia and contact details
G	Past consecutive 3 years audited financial statements
H	Company Profile outlining the Directors names and Identity numbers to facilitate Due Diligence

### SUBMISSION OF RESPONSES

Interested suppliers should submit their response to the following email addresses: [ebt\\_bids@safaricom.et](mailto:ebt_bids@safaricom.et) **no later than Friday, March 18, 2022 at 5:00pm (GMT+3)**

All submissions to email should be less than 20MB, and if larger should be shared on a google drive link.

### NEXT STEPS

- Once the responses are received the further process will follow the steps below;
  - Review of submitted Expressions of Interest
  - Prequalification of shortlisted suppliers
  - Issuing of 'Request for Proposal' to prequalified suppliers

### NOTE:

- Only the suppliers who meet our minimum requirements will be considered for further discussions.
- No prices should be provided with this EOI.
- The receipt of a response shall not bind Safaricom to any contractual agreements with the prospective bidder. Such arrangements shall only come in place once a tender process has been completed and an award issued to a successful bidder after technical and commercial evaluation.
- Any costs associated with the preparation and submission of the response to the EOI shall be borne by the EOI respondent.

### NOTE:

Safaricom Ethiopia reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for informing the bidders of the outcome of the process. Safaricom Ethiopia and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application.